



**To: Immaculata Summer Camp registrants/IHS Program Participants, Summer 2020**  
**From: Ed Webber, Dean of Students**  
**Re: Safe Summer Camps/IHS Summer Programs/IHS Programming during the summer, COVID Protocols**

On behalf of the entire administration and staff of Immaculata High School, we want to thank you for entrusting your student with us this summer. We are pleased to provide some of our 2020 Summer Camps, albeit modified in many ways, because we know how important it is for young people to engage and interact with one another. Additionally, the skills, knowledge and experiences gained every summer is an important piece of the maturation process. Our hope is that with these additional safety protocols, we will be able to offer these experiences while safety navigating the COVID-19 'new normal.' In order to do this, we need the help of everyone in our community!

*Please note, the NJSIAA and our Athletic department have additional requirements due to COVID-19 and the rules set forth for fair play in the summer of 2020. This has caused the cancellation of some summer Athletic programs so that we can focus on our fall athletes and programs.*

### **COVID 19- Summer Camp Protocols:**

- I. Training: All staff working at Immaculata will be trained in COVID-19 signs and symptoms as well as safety precautions.
- II. Screening and Admittance: Staff and students showing signs/symptoms of COVID-19 will not be admitted to programs. Staff will conduct daily temperature checks and maintain a log for all staff and students. Persons with a fever over 100.4 will not be allowed to enter the facility and will be separated from the group until they leave. For younger program participants, this will be done before the parents are able to leave for the day. Parents MUST keep their kids home if they feel sick.
- III. Face Coverings/Gloves: Staff will be required to wear face coverings at all times. Students will be required to wear face coverings when less than 6 feet apart or indoors. Face coverings will be suggested at all times, but can be removed for certain activities including athletics. If removed, 6 feet social distance is required. Gloves only need to be worn by medical staff dealing with injuries and during any type of food service. Enhanced hand washing and hand sanitation is required. Hand sanitizer will be in every program area.
- IV. Shared equipment: Every effort should be made to limit shared use items. If necessary, they must be disinfected after use. Disinfectant wipes will be provided to program areas to deal with shared use items.
- V. Facility Disinfectant Procedures: We will use an enhanced cleaning program for the restrooms and major areas, such as the cafeteria. We will use a hydrostatic disinfection fogger machine in program areas and the cafeteria every day camps are in session. We will keep a cleaning log.
- VI. Visitors: Visitors, for now, are not allowed to enter the facility. We will deal with 'shows' and spectators as more guidelines are provided through the summer. We do expect some changes in this area in the coming weeks.

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- VII. Facility Concerns: We will keep windows open whenever possible. Our HVAC is compliant with the fresh air requirements.
- VIII. Groups: 1:10 Inside, 1:20 Outside. Program area specialists will not be the 'counselor.' Groups should avoid moving within the facility as much as possible, but some movement for program areas is acceptable. Whenever possible, groups should not be moving at the same time. Every effort will be made to keep groups separated or socially distant and masks must be worn with moving or transitioning activity.
- IX. Transportation: Masks are required on school vehicles. Social Distance as much as possible. Open windows if possible. Vehicles will be disinfected between each use.
- X. Social Distancing: 6 Feet as 'feasible.' Signs/staff to remind. Within groups, not required if wearing face coverings.
- XI. Supplies: IHS will provide masks for employees, hand sanitizer and sanitizer wipes. Students should wear their own mask.
- XII. Positive Cases: COVID positive cases (students and staff) will be reported to the CDC and NJDOH and those departments will provide guidance on program shut down and/or other actions necessary.
- XIII. Waiver Forms/Checklist Forms: We are still waiting on a final COVID-19 related waiver for summer program participants. Additionally, all students will have to fill out a paper COVID-19 checklist and bring it with them to every event, every day. The program coordinators will provide these documents when they are ready.

(Guidance directives compliant with NJDOH 'Summer Camp Standards,' Executive Order 149, N.J.S.A 26:12-1, 10:5B-3(b)(4))

These protocols will most likely change throughout the summer as Immaculata prepares and transitions out of the 'Summer Camp Standards' to the NJ State guidance specific for schools (*The Road Back, Restart and Recovery Plan for Education, NJDOE*) and their anticipated reopening in September. The summer camp and DOE reopening plan can be found in their entirety on the NJ Government website.

Please know that as we begin our own 'Road Back' here at Immaculata, we are committed to the safety and health of our students. We continue to pray for those affected by COVID-19 and those working so hard to help. May God Bless them and their efforts!

Immaculate Heart of Mary, Pray for Us!

